

HUBBARD COMMUNICATIONS OFFICE
Saint Hill Manor, East Grinstead, Sussex

HCO POLICY LETTER OF 12 AUGUST, 1971

Remimeo
HCO Div I
Dir I & R
Ethics
HCO Area Sec
Advanced Courses
Hats

ISSUE II

(Reissued re-issue of HCO PL 21
November 1967 of the same title)

ADDITIONAL POLICIES ON
ADVANCED COURSES SECURITY

Mixed Practices and Clearing Course Security

Any applicant for Advanced Courses (Solo Audit Course, Clearing Course or OT Courses) discovered or known to have any current record of mixed practices may not be accepted on such until he has had a thorough Review with the matter handled and passed a probationary period of at least three months.

The PURPOSE OF THIS POLICY is to ensure that it be ascertained beyond any shadow of a doubt that the person has truly left former practices, because a 'Mixed practice Case' is a risk to Advanced Course Security.

ADDITIONAL POLICIES ON ETHICS
CLEARANCE FOR CLEARING COURSE

When passing on Ethics Clearance for the Clearing Course, the Ethics Officer must examine the Applicant's Central File Folder and Org Personnel File in addition to his Ethics File.

SUMMARY OF ETHICS RECORD

The Ethics Officer at an AO or AOSH is to check the Advanced Scheduling Book on the 1st of every month for anyone who intends enrolling on an Advanced Course the following month (i.e. on the first of January the book is checked for applicants in February). When such a name is found, the Ethics Officer is to contact Airmail the Continental Org concerned for a summary of the person's Ethics Record. The Ethics Officer of the Continental Org concerned fills in the following form:

SUMMARY OF ETHICS RECORD

TO: ETHICS OFFICER (AO OR AOSH)

FROM: ETHICS SECTION _____

APPLICANT'S NAME: _____

LOCAL ADDRESS: _____

1. Was the applicant ever ORG STAFF _____ PRECLEAR _____
STUDENT _____

2. Number of chits in Ethics file _____

3. Number of Ethics Orders issued on the Applicant _____
4. Nature of Ethics Orders _____
-

Has the Applicant ever been:

5. Subject of an SP Order Yes _____ No _____
6. Subject of a Non-Enturbulation Order Yes _____ No _____
7. Subject of a Type III Ethics Order Yes _____ No _____
8. Dead Filed Yes _____ No _____
9. Guilty of writing Enthota comms to the org Yes _____ No _____
10. Guilty of a Criminal Record Yes _____ No _____
11. Guilty of Breach of Security Yes _____ No _____
12. Guilty of a bad Ethics Record Yes _____ No _____

IF THE ANSWERS TO ANY OF THESE POINTS 5 to 12 is 'Yes' then the Ethics Folders and other supporting data or documents must be forwarded at once by Airmail to the Ethics Officer at the AO or AOSH. In carrying this out the Ethics Officer must make reference to all files in the Continental Area of the Applicant.

This form can only be filled out by an Ethics Officer properly appointed by the Office of LRH.

Attested _____
_____ Ethics Officer

Location _____

Date _____

DEADFILED

ANY record of the applicant being deadfiled must be considered a bad Ethics Record and a special Board of Investigation must be called for by the AO Ethics Officer per HCO Policy Letter of 12 August 1971 "Clearing and OT Course Regulations". In such a case, all the files of the person must be called for, including the C/F Folder from any outer Org as well as any Ethics Files so that the Board of Investigation has these folders at hand in its investigation.

ONLY DULY APPOINTED ETHICS OFFICERS

Only a properly appointed Ethics Officer (authorized by the Office of LRH) who has checked out on all of the Ethics Officer checksheet, which must include pertinent policies on Advanced Courses Security, may give final Ethics clearance for entry onto an Advanced Course (Solo Audit Course, Clearing Course and O.T. Courses).

Flag Adv. Courses Super
for
Training and Services Aide
for
L. RON HUBBARD
FOUNDER

LRH: BW: LR: sb
Copyright © 1971
by L. Ron Hubbard
ALL RIGHTS RESERVED